

**RESOLUTION NO. 2023-\_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BRUNO  
AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM  
OF UNDERSTANDING WITH THE COUNTY OF SAN MATEO FOR A  
MULTIJURISDICTIONAL SAFETY ELEMENT PROJECT IN AN  
AMOUNT NOT TO EXCEED \$156,964 AND AUTHORIZING PAYMENTS  
PER PAYMENT OPTION THREE**

**WHEREAS**, the cities, towns and County of San Mateo have a strong history of collaboration and resource sharing on various planning studies and initiatives, including a new initiative to participate in the Multijurisdictional Safety Element Project ("Project"); and,

**WHEREAS**, recent changes to State law require local jurisdictions to review and update their safety elements of the general plans to address climate adaptation and resiliency strategies, fire hazards, flood hazards, and evacuation routes; and,

**WHEREAS**, nine (9) jurisdictions in San Mateo County have formed a Safety Element Collaborative to address the legal requirements to update safety elements and to share analysis and resources for greater efficiency for the jurisdictions participating in this collaborative effort; and,

**WHEREAS**, seven (7) of the jurisdictions will participate in the Project's full scope of work (Atherton, Belmont, Burlingame, East Palo Alto, Half Moon Bay, San Bruno, San Mateo County), and two (2) of the jurisdictions will participate in certain tasks (Brisbane, Pacifica); and,

**WHEREAS**, for the seven jurisdictions participating in the Project's full scope of work, a legally compliant safety element will be produced; and,

**WHEREAS**, through a competitive Request for Proposals (RFP) process facilitated by San Mateo County, PlaceWorks, Inc. ("Contractor") was identified as the preferred firm to provide consulting services for the development and outreach associated with the Project; and,

**WHEREAS**, Community Planning Collaborative, the consulting firm for the prior 21 Elements Project, has served as the project manager ("Project Manager") for the Safety Element Collaborative through the Collaboratives' initial formation and the RFP process to ensure the voice of each participating agency is heard and their needs addressed; and

**WHEREAS**, Community Planning Collaborative will continue to serve as Project Manager for the Safety Element Collaborative for the duration of the Project; and

**WHEREAS**, the County will serve as fiscal agent for the Project and will enter into contracts with PlaceWorks, Inc. and Community Planning Collaborative and oversee the payment of invoices on behalf of the participating agencies; and

**WHEREAS**, each participating agency will execute a Memorandum of Understanding (MOU) with the County outlining the roles of each participating agency, the County, the consultants, and the funding obligations for the Project; and,

**WHEREAS**, this action has been determined not to be a project subject to the California Environmental Quality Act (CEQA) because it reflects general fiscal and administrative activity of the City that does not commit the City to any specific project that may have an impact on the environment. Further, the safety element itself will be subject to appropriate CEQA review for consideration at the time adoption of the safety element is considered. Thus, City Council's present action on the MOU is not considered a "Project" per CEQA Guidelines and therefore no further environmental analysis is required at this time.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL** that the City Manager is hereby authorized to execute a Memorandum of Understanding with San Mateo County to join the Multijurisdictional Safety Element Project with consultant support from PlaceWorks, Inc. and Community Planning Collaborative for the term of June 15, 2023 through June 15, 2026 with a total obligation not to exceed \$156,964, which shall be paid to the County pursuant to paragraph IV.a.(3) of the MOU as follows: 20% of its contribution by June 1, 2023, 60% by August 1, 2023, and the remaining 20% by August 1, 2024.

**NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE CITY COUNCIL** that the City Manager, in consultation and with agreement between the County and other participants, is authorized to make minor changes to the MOU that may be necessary to ensure consistency, accuracy and clarification across all of the participating jurisdictions.

Dated: May 9, 2023

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I, Lupita Huerta, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 9<sup>th</sup> day of May 2023 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____

ATTEST:

\_\_\_\_\_  
Lupita Huerta, City Clerk